

# HAMPSHIRE COUNTY COUNCIL

## Decision Report

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| <b>Decision Maker:</b> | Executive Member for Culture, Recreation and Countryside      |
| <b>Date:</b>           | 18 September 2017   |
| <b>Title:</b>          | Grant Funding for Culture and Community Organisations 2017/18 |
| <b>Report From:</b>    | Director of Culture, Communities and Business Services        |

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### 1. Executive Summary

- 1.1 This report seeks approval from the Executive Member for Culture, Recreation and Countryside for £16,585 of Culture and Community Activity Grants 2017/18 to cultural, recreational and community organisations across Hampshire.
- 1.2 The report provides an update on the financial position of revenue grant schemes to culture and community organisations in 2017/18.
- 1.3 This report also seeks approval from the Executive Member for Culture, Recreation and Countryside to close the Culture and Community Activity Grants for the rest of 2017/18. It is recommended £64,555 of funding left unallocated from the Culture and Community grants budget 2017/18 is transferred to the Community Buildings Capital Fund.

### 2. Culture and Community Activity Grants

- 2.1 The purpose of this grant stream is to provide general support to groups and organisations which encourage and provide opportunities for individuals and communities to participate in community focussed, cultural and recreational activities. Applications can be made for over £1,000 up to a maximum of £3,000. Full details, including what the County Council can and cannot fund, are set out in Appendix 1.
- 2.2 Nine organisations have applied for funding and the details are set out in Appendix 2.

### **3. Ineligible Applications for Culture and Community Activity Grants**

- 3.1 A further three applications were received which were clearly ineligible and as such were rejected by Officers in discussion with the Executive Member. These applications are summarised below and Officers have signposted the organisations to alternative sources of advice and funding.
- 3.2 Charthouse Music (London based organisation, countywide proposal) has applied for £5,000 towards music artist development activity. The application is considered to be for ongoing core activity and costs which are not eligible through this scheme, and is for more than the maximum award.
- 3.3 Longstock Allotments (Test Valley/Test Valley Central) has applied for £500 towards a new deer fence, which is below the minimum threshold for this grant scheme and which is not considered to fall within the purpose of this fund.
- 3.4 Winchester Action on Climate Change (WinACC) (Winchester/multiple divisions) has applied for £2,940 towards a formative evaluation of their work over the last decade and consultations and planning for the future, which is not considered to fall within the purpose of this fund.

### **4 Financial Information:**

- 4.1. The total draft budget for the 2017/18 revenue grants is £977,000. £827,000 was allocated on 6 December 2016 and the remaining £150,000 was set aside for Culture and Community Activity Grants (CCAG) 2017/18.

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| 4.2 Allocation for CCAG 2017/18  | £150,000 |
| Previously awarded (21 March 2017)   | £ 52,880 |
| Previously awarded (15 June 2017)  | £ 15,980 |
| Recommendations for approval in this report  | £ 16,585 |
| Remainder available for future rounds<br><i>(if all recommendations in this report are approved)</i> | £ 64,555 |

- 4.3 There are unlikely to be many more applications for Culture and Community Activity Grants in 2017/18 as the activity needs to have been completed by the end of March 2018 in order to qualify for a grant. At the same time the Community Buildings Capital Fund is heavily subscribed and there are likely to be more applications over the winter as it is an on-going fund i.e. as a capital fund, any money not spent by the end of 2017/18 is carried over into 2018/19. It is therefore recommended that the Culture and Community grants budget 2017/18 is closed and a balance of £64,555 is transferred to the Community Buildings Capital Fund.

## **6. Other key issues**

- 6.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

## **7. Recommendations**

- 7.1 That the Executive Member for Culture, Recreation and Countryside gives approval:
- i) To award funding totalling £16,585 of Culture and Community Activity grants 2017/18 to cultural, recreational and community organisations across Hampshire as outlined in Appendix 2.
  - ii) To close the Culture and Community Grants Budget 2017/18 and to transfer £64,555 to the Community Buildings Capital Fund.

**CORPORATE OR LEGAL INFORMATION:****Links to the Strategic Plan**

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|---|-----|
| <b>Hampshire maintains strong and sustainable economic growth and prosperity:</b> | yes |
| <b>People in Hampshire live safe, healthy and independent lives:</b>              | no  |
| <b>People in Hampshire enjoy a rich and diverse environment:</b>                  | yes |
| <b>People in Hampshire enjoy being part of strong, inclusive communities:</b>     | yes |

**Other Significant Links**

| <b>Links to previous Member decisions:</b>                                   |                  |             |
|--|------------------|-------------|
| <u>Title</u>   | <u>Reference</u> | <u>Date</u> |
| Grant Funding for Culture and Community Organisations in Hampshire 2017/2018 | 7924             | 06/12/2016  |
| Grant Funding for Culture and Community Organisations 2017/18                | 8155             | 21/03/2017  |
| Grant Funding for Culture and Community Organisations 2017/18                |                  | 15/06/2017  |
| <b>Direct links to specific legislation or Government Directives</b>         |                  |             |
| <u>Title</u>   | <u>Date</u>      |             |
|  |                  |             |

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

DocumentLocation

None

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

### **2. Impact on Crime and Disorder:**

2.1 Not applicable.

### **3. Climate Change:**

a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

### Culture and Community Activity Grants

The purpose of the Culture and Community Activity Grants is to provide general support to groups and organisations which encourage and provide opportunities for individuals and communities within Hampshire to participate in cultural, community-focused, and recreational activities.

This programme funds projects and proposals which support the priorities and outcomes in [Hampshire County Council's Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#).

- Health and wellbeing: Improving health and wellbeing for all, particularly those who are vulnerable or disadvantaged, including mental health and wellbeing.
- Economy: Promoting economic prosperity and protecting the environment.
- Communities: Working with communities to enhance local services.

Applications can be made for **over £1,000 up to a maximum of £3,000**. Applications **must** be submitted using the **Standard Form** (over £1,000). Organisations seeking funding of £1,000 or less are recommended to look at County Councillor Grants.

#### What is funded

- Community, cultural or recreational activities or events that provide opportunities for local people (Hampshire residents) to become involved
- A high quality eligible project, programme or activity that delivers measurable outcomes and results against the priorities set out above
- Match funding for business sponsorship

#### What isn't funded

- Individuals
- Further or higher education fees, personal development or training fees for individuals
- Curriculum based activities
- Building based capital works
- Capital and equipment schemes – i.e. buying instruments or uniforms
- General/core running costs of an organisation
- Website development projects
- Medical/complimentary treatment activities
- Setting up an organisation
- Profit making or funding-raising events/activities
- County, District or Borough Councils or National Park Authorities
- Services, projects or activities solely within the unitary authority areas of Portsmouth City Council and Southampton City Council
- Organisations already in receipt of core funding from other Hampshire County Council departments
- Uniformed groups such as Scouts, Girl Guides, cadets, etc.
- Street parties or village fetes

Please note we cannot retrospectively fund projects/activities that have already been carried out. Grants are issued for projects/activities to be carried out in the future.

Applications which are clearly ineligible may be rejected by Officers in discussion with the Executive Member before the Decision Date.

## Grant criteria and eligibility

We will consider funding eligible organisations that meet **all** of the following criteria:

- **The organisation must have actively sought funding from other sources; this could include district, borough, town or parish council funding. Priority will be given to applications which have partner funding in place from other sources.**
- The proposed programme, project or activity of the organisation is a cultural, community, or recreational activity/project that encourages and provides opportunities for individuals and communities within Hampshire to participate.
- The programme, project or activity must also support one or more of the Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future' priorities detailed above.
- A high quality, time-limited project, programme or activity that delivers measurable outcomes and results against the priorities set out above.
- The organisation must be able to demonstrate that without the support from Hampshire County Council the activity/event would not be able to proceed at all or to the extent outlined in the application.
- Organisations with significant funds in place or higher levels of reserves must demonstrate why funding from Hampshire County Council is needed.
- The organisation has a clear management structure within its constitution or suitable governance/terms of reference.
- Match funding for business sponsorship (see additional criteria below).

**All organisations requesting support must submit their latest Annual Accounts/annual financial summary.**

All successful applicants will be required to provide appropriate reporting and/or monitoring for their service, projects and/or activities.

Organisations will be expected to have appropriate policies, procedures and levels of insurances in place. This will include child and vulnerable adult protection/safeguarding policies, health and safety policy, a minimum of £5m Public Liability and £5m Employers Liability Insurance.

Applications to other County Council grant schemes for the proposed project will be considered when reviewing applications.

### Business Sponsorship - additional criteria and eligibility

We can match fund business sponsorship up to £300. The sponsorship you are receiving must be monetary, we can not match fund any in kind sponsorship, e.g. free/subsidised marketing. Match funding must be a minimum of £150 per business and businesses **must be first time sponsors**. Maximum of one application per organisation per year.

### Financial Eligibility

Organisations will not normally be eligible for grants where they hold a high level of unallocated reserves, particularly in excess of one year's running costs. In cases where reserves held are felt to be high or exceed one year's running costs a reduced level of funding may be agreed. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.